

## J4 MAC Part A WPS Legacy Provider Checklist for a Successful WPS Transition

### 1. J4 WPS Transition Web Site

Browse and bookmark the TrailBlazer<sup>SM</sup> J4 WPS Transition Web site. This is your best resource for provider updates and news. <http://www.trailblazerhealth.com/j4wps>

### 2. J4 WPS Transition News Listserv

Register to ensure that you receive news as it happens concerning the J4 WPS workload transition. <http://www.trailblazerhealth.com/EditProfile.aspx?Tab=4&DomainID=7>

### 3. J4 WPS Frequently Asked Questions (FAQs)

Review the FAQ Web page regularly. FAQs are responses to the most common issues providers have shared. <http://www.trailblazerhealth.com/Tools/FAQs.aspx?DomainID=7>

### 4. J4 WPS Inquiries

If you have a question that is not addressed in a posted FAQ, please feel free to submit that question for consideration by e-mailing your concern to:  
[j4awps@trailblazerhealth.com](mailto:j4awps@trailblazerhealth.com).

### 5. J4 WPS Notices/Articles

Visit the Notices Web page regularly to view all the latest J4 WPS information and updates. <http://www.trailblazerhealth.com/Tools/Notices.aspx?DomainID=7>

### 6. Submitter IDs for EMC Providers

If you submit electronic claim files using a submitter ID or clearinghouse and you currently have a submitter ID from WPS, you must complete the J4 WPS Medicare Part A Electronic Data Interchange (EDI) Enrollment Packet, which is available on the J4 WPS Transition Web site at <http://www.trailblazerhealth.com/j4wps/edi>, to obtain a TrailBlazer submitter ID and begin using TrailBlazer EDI services.

### 7. Direct Data Entry (DDE) Submitters

If you have a DDE user ID (referred to as a RACF ID by TrailBlazer) and key claims directly into FISS, perform claim corrections or check claim status via a remote system, then you are a DDE user. You will more than likely connect using IVANS or VisionShare. There are no provider actions required for DDE. Your current DDE ID will not change. The EDSNET screens will change to point to the correct menu options at cutover. We will provide additional information before cutover that will explain the sign-in screen changes.

## **8. Electronic Remittance Advice (ERA)**

Affected WPS Part A providers may participate in the Electronic Remittance Advice (ERA) “early boarding” process. If you are currently receiving ERAs and wish to continue to do so under TrailBlazer, complete the Part A ERA Request Form and return it to the address on the form. <http://www.trailblazerhealth.com/j4wps/edi>

If you are interested in receiving electronic remittances during early boarding, please contact Donda McDaniel at (469) 372-0446 or Cassandra Tutt at (469) 372-1441 for further assistance to ensure all required documentation is completed.

## **9. CMS-588 Electronic Funds Transfer (EFT) Authorization Agreement**

To avoid payment disruption, providers are required to submit an updated CMS-588 authorization agreement form for EFT to TrailBlazer. Providers are encouraged to complete and submit this form as soon as EFT information is formally released to providers. The **CMS-588** form can be downloaded from the CMS Web site at: <http://www.cms.gov/cmsforms/downloads/cms588.pdf>.

## **10. Training Opportunities**

Review the Calendar of Events, which shows all training of interest to J4 WPS legacy partners. You can register online for any of our upcoming events. Pay special attention to the Talk-to-TrailBlazer Teleconference (TTT) schedule and plan to attend. If you miss a TTT, you can always review the minutes from that meeting. Meeting minutes are posted under “Publications.” Classes will be offered on EDI, Local Coverage Determinations (LCDs) and navigating the J4 WPS Web site. All training opportunities can be found on the Calendar of Events Web page.

<http://www.trailblazerhealth.com/Calendar/Default.aspx?DomainID=7>

## **11. J4 MAC LCDs**

Review the J4 MAC LCDs, as they will affect all providers transitioning from WPS. They can be viewed on the J4 MAC LCD Web page.

<http://www.trailblazerhealth.com/Tools/LCDs.aspx>

## **12. After Transition**

As the cutover date approaches, review the TrailBlazer Web site and enroll in provider-specific listservs based on your provider/supplier needs. After cutover, these provider-specific listservs will keep you up to date on CMS changes and TrailBlazer enhancements that may affect your unique provider types.